

**BOARD OF SELECTMEN  
MEETING MINUTES  
November 13, 2017**

**PRESENT:** SEAN P. MURPHY, CHAIRMAN: CHAD R. BENNETT, SELECTMAN: JOSEPH A GUTHRIE, SELECTMAN: SALLY THERIAULT, ADMINISTRATIVE ASSISTANT TO BOARD OF SELECTMEN

**Visitors:** J. Worthen, and J. Beaudoin

**Public Announcements**

- Annual Ecumenical Service will be held at the Meeting House on Sunday, November 19<sup>th</sup> at 4:00 pm.
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

**Visitors Comment**

There were none

**Department Heads**

**Police Department- Chief Beaudoin**

Chief Beaudoin announced that the annual Turkey Trot race will be held on Thanksgiving morning and that people should be aware of potential traffic issues. He also stated that he did decide to withdraw from having the County Attorney's office handling the prosecution for the Hampstead Police Department. He said that "Heather" came down and met with them and offered to also provide 8 hours of training a year with her contract. Chief Beaudoin said that he sent a letter to the County Attorney's office with the plan to withdraw effective 12/31/17. Chairman Murphy asked that a copy of the contract be provided to the Selectmen's office.

**Old Business**

**2017-2018 Sander Rates- Jon Worthen**

Mr. Worthen had previously requested from the Selectmen to include the \$4 increase per hour approved for the plow drivers to be carried over to the sanders as well. They are currently paid in four installments based on a total of 85 hours. Mr. Worthen explained that when the plow is down, the driver gets paid by the hour as a plow truck. There are times that he sends the trucks out to sand only and this is when the sander time kicks in. Selectman Guthrie asked how Mr. Worthen tracked the time. He responded that he starts the clock when he calls them out and gives a three hour minimum. There is a time sheet they fill out for their end time when done. He stated that he believes he has 4 sanders currently and would like to have 5, but hasn't received the contracts back yet. Selectman Bennett asked that with the change from 89 hours to 85 hours last year if there were any issues. Mr. Worthen stated that most were close to the 85 hours and maybe one went over. It was determined that the cost difference is \$340 based on the 85 hours and \$1,700 total for the sanders.

**Selectman Bennett motioned to increase the rate to the sanders to \$66.75 from \$62.75.**

**Selectman Guthrie seconded the motion. The motion passed unanimously (3-0).**

### **New Business**

**2017 Tax Rate**-The tax rate was set and the new rate is \$24.64. This is a .44 increase from the 2016 rate of \$24.20. The rate breaks down with 83% for the school, 5% for the county and 12% for the town. The bills are going out this week and will be due December 15<sup>th</sup>.

### **Liaison Reports**

*Chairman Murphy*- Nothing to report

*Selectman Guthrie* -Nothing to report

*Selectman Bennett*- Nothing to report

### **AA Report:**

The IRS is allowing the FSA to be increased to \$2,650. The BOS were asked if they would be agreeable to increasing this amount. The employee pays for this. It is not a benefit that is paid by the Town but does need to be approved by the BOS if it is to be increased.

**Chairman Murphy motioned to increase the FSA allowed amount from \$2,550 to \$2,650.**

**Selectman Bennett seconded the motion. The motion passed unanimously (3-0).**

### **New Street Lights**

Two lights at Wheelwright have not been found on our list so it is very possible that the lights are individually owned. However, Eversource is looking into the matter.

### **Transfer of funds to Library**

Mrs. Theriault spoke with Town Counsel regarding if there was a change in the Library's health insurance line item outside of the enrollment period. She said the BOS can transfer funds from the Employee Benefits line item to the Library's medical insurance line item at anytime.

### **Hero Tree**

There was the annual request to have a "Hero's Tree" placed in the lobby of the town office. The Selectmen verbally agreed to allow it.

### **Meeting Minutes**

The minutes of October 11, 2017, have been reviewed and signed and are ready for the Board's approval.

**Chairman Murphy made a motion to approve the meeting minutes of October 11, 2017 as amended. Selectman Guthrie seconded the motion. Motion passed unanimously.**

The activity log was reviewed. The Selectmen asked that the review of the Fund Balance Policy be added prior to summer 2018. Chairman Murphy asked that a copy of the policy be sent to them.

### **Re- Appointments/Appointments**

Call for candidates:

- Ordway Park, full members and alternates – monthly meeting
- Recreation Commission, alternate member – monthly meetings
- Trustees of the Trust Funds, alternate members – meetings as needed

**Appointments-** There is an appointment letter for Selectmen Guthrie to be a member of the Historic-Heritage Commission. It was noted in the by-laws that a Selectman must be a voting member of the Commission.

**Chairman Murphy motioned to appoint Selectman Guthrie to the Historic-Heritage Commission for the balance of his term (March 2018). The motion was seconded by Selectman Bennett. The motion passed unanimously (3-0).**

**Correspondence**

**Eversource-** There was correspondence from Eversource regarding the running of electricity to the cell tower. Mrs. Theriault told the Selectmen that she was watching for this easement because there is a wording change that is required. She told the Selectmen that they could authorize the Chairman to sign the easement pending the wording change.

**Selectman Bennett motioned to allow Chairman Murphy to sign the easement for Eversource for the Kent Farm Transfer Station/Cell Tower. Selectman Guthrie seconded the motion. The motion passed unanimously (3-0)**

**Visitors Comments**

**Chairman Murphy made the motion to go into nonpublic session under RSA 91A 3: II (a) Employee Matters at 7:31 pm. The motion was seconded by Selectman Bennett, Roll Call Vote: Selectman Guthrie: yes; Selectman Bennett: yes; Selectman Murphy: yes.**

**J. Worthen stayed in attendance and left at 7:54 pm**

**Selectman Guthrie made the motion to come out nonpublic session under RSA 91A 3: II (a) Employees Matters at 9:27 pm. The motion was seconded by Selectman Bennett, Roll Call Vote: Selectman Guthrie: yes; Selectman Bennett: yes; Selectman Murphy: yes.**

**Chairman Murphy made a motion to seal the meeting minutes. Selectman Guthrie seconded the motion. The motion passed unanimously (3-0).**

Mrs. Theriault reported that she had been talking with the Library Director regarding having the library on the cover of the 2017 Town Report. There were some pictures submitted and she gave copies to the Selectmen for their input. There was also discussion about who the dedication would be made to with definitive answer.

**Selectman Guthrie motioned to adjourn. Selectman Bennett seconded the motion. The motion passed unanimously (3-0).**

A True Record:



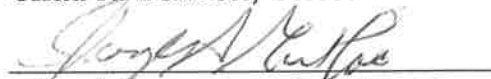
Tina Harrington Selectmen's Clerk

Approved By:



Sean P. Murphy, Chairman

Chad R. Bennett, Selectman



Joseph A. Guthrie, Selectman